

# NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR

SILCHAR – 788 010 (ASSAM)

No: NITS/PS-386/PAVEMENT\_BLOCK/Estate/16

Date : 26.05.2016



## NOTICE INVITING TENDER

FOR SUPPLYING OF CONCRETE PAVER BLOCKS AT NIT SILCHAR

LAST DATE & TIME OF SUBMISSION

: 9<sup>th</sup> June, 2016 by 1430 hours

DATE & TIME OF OPENING

: 9<sup>th</sup> June, 2016 by 1530 hours



राष्ट्रीय प्रौद्योगिकी संस्थान, सिलचर

सिलचर, कछार, असम - ७८८०१०

दूरभाष (निर्देशक): (03842) 224879

फैक्स: (03842) 224797

**NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR**

SILCHAR, CACHAR, ASSAM – 788 010

Tel.No. (Director) : (03842) 224879

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## **NOTICE INVITING TENDER**

**No:NITS/PS-386/PAVEMENT\_BLOCK/Estate/16**

**Date : 26.05.2016**

Sealed tenders are invited in two parts bid for the following work in National Institute of Technology Silchar, Silchar, Assam – 788 010

<b>NAME OF THE WORK</b>	: Supplying of Concrete Paver Blocks at NIT Silchar
<b>TENDER NO.</b>	: NITS/PS-386/PAVEMENT_BLOCK/Estate/16
<b>PERIOD OF DELIVERY</b>	: 1 (one) months from the date of issue of Supply Order
<b>EARNEST MONEY</b>	: 5 % of the total Bid Value

### **DATE OF SUBMISSION AND OPENNING OF TENDER**

<b>Last date for submission of sealed tender at NIT Silchar, Cachar, Assam – 10</b>	: 9th June, 2016 by 1430 hours
<b>Date of opening of Tender</b>	: 9th June, 2016 by 1530 hours
<b>Venue of opening of Tender</b>	: Purchase Office, NIT Silchar

The sealed tender may be sent either by registered post or by hand to Purchase Section, National Institute of Technology Silchar, Cachar, Assam – 788 010 between 0900 hours to 1730 hours on any working day till the due date and time. This tender document can also be downloaded from the web site [www.nits.ac.in](http://www.nits.ac.in).

**Sd/-**  
**REGISTRAR**

## **PART A : TECHNO – COMMERCIAL BID**

**SCOPE OF WORK :** The scope of work is as per following Bill of Quantity (BOQ).

S. No	Description of Item	Qty
1.	Inter Locking concrete block pavement (ICBP) with cement concrete paver blocks as per IS 15658 – 2006 of thickness 60mm with M – 30 grade concrete	2,40,000.00

### **PRE QUALIFYING CRITERIA:**

1. EMD @ 5% of the total Bid Value only in the form of Pay Order or Demand Draft in favour of Director, NIT Silchar payable at SBI, NIT Silchar Branch must be submitted in a separate envelope. **Tender not accompanied with EMD/ EMD submitted in any forms other than PO & DD will not be accepted.**
2. **Only the manufacturers are eligible for submission of the tender.**
3. Complete tender in all respects duly signed & stamped on each and every page by the authorized signatory of the bidder as a token of acceptance of all the terms and conditions of tender.
4. The bidder's average annual financial turnover during the last three financial years ending 31<sup>st</sup> March 2016 should be at least 5.50 lakhs. Certified copy of duly audited Balance Sheet and profits & loss Account statement for the FY 2013-14, 2014-15 & 2015-16 must be submitted.
5. The bidder should have experience in successfully completion of similar works. Copies of POs/award letters along with the proof of satisfactory completion/performance in support of experience for the works executed by the bidders must be submitted. NIT Silchar reserves the right to cross check the documents from the issuing department.
6. Bidder must submit acknowledgement of IT return of last three financial years i.e. FY . 2012-13 & 2013-14 & 2014-15 ( Assessment years 2013-14, 2014-15 & 2015-16).
7. The Bidder must submit the copy of the PAN card.
8. Bidder should have the service tax registration no. if the services come under the net of Service Tax. Copy of the same must be submitted, if applicable.
9. In case of Partnership, copy of registration with Registrar of Firms to be submitted and incase of company certificate of incorporation is to be submitted.
10. In case of Firm/Companies the tender documents must be signed by a person holding a valid power of attorney and a copy of such power of attorney should be attached with the technical offer.
11. The Bidder must Submit a declaration (enclosed at Annexure –F1), that no case is pending with the police/ court against the proprietor/ firm/ partner or the company (Agency). As well as the bidder has not been suspended / blacklisted by any organization.
12. No deviation certificate as per Annexure –F2 (enclosed) must be signed and stamped.
13. Bidder must submit the technical details in the enclosed format ( Annexure-F3).
14. Bidder must submit the bidder's details in the enclosed format ( Annexure-F4).
15. Bidder must submit the check list enclosed at annexure-F5 after duly filled and signed.
16. Price bids of only those bidders, whose bids are found technically acceptable, will be opened. The opening date for price bid will be informed to the technically qualified bidders separately by phone, post or e-mail.

### **GENERAL CONDITIONS:**

1. Tenders received late /in open condition/without EMD/ not meeting the tender Condition / incomplete in any respect are likely to be rejected.
2. The rate should be indicated both in words and figures. All entries in the Tenders must be written in ink or typewritten. Over-writing should be avoided. Corrections, if any, should be attested with signature by the bidder.

3. **Validity of rates will be 6 months from the date of opening of tender (Technical Bid)**
4. Supplied material will be tested in the Civil Engg Lab. and the materials shall be rejected in case of not fulfilling the strength of blocks.
5. Prices quoted by the bidder should be inclusive of all taxes, freight, carrying charges, loading & unloading charges etc. but, excluding Service Tax (If any). However, the Service Tax will be paid by NIT Silchar on actual after submitting documentary proof only.
6. NIT Silchar reserves the right to go for **REVERSE AUCTIONING** to get the most competitive rate.
7. Work will be awarded on over all lowest bidder. However NIT Silchar reserves the right to cancel/ scrap the tender without assigning any reason whatsoever.
8. The rate will be quoted in figure as well as in words. Both the value i.e. figures & words must be same. In case of discrepancy in rates between figure & words the higher will be taken for evaluation of bid and lower will be taken for award of work.
9. In case of tie between the rates of two or more bidders, the snap bidding system will be followed to arrive the L-1 bidder.
10. NIT Silchar reserves the right to reject all or any of the tenders and accept any tender(s) irrespective of its / their being the lowest / highest
11. Contract may be cancelled at any stage without assigning any reason by giving a notice of 15 days to the contractor and contractor will not have any claim in this regard.
12. If any information/documents submitted by the contractor are found false/fake at any stage, the tender will be cancelled and earnest money deposited shall be forfeited.
13. Contractor has to complete the work within the given period of completion.
14. **L.D. FOR DELAY IN SUPPLY OF CONTRACT:** Extension of time for completion of work may be granted by NIT Silchar where delay is not attributable to the contractor. In case the contract is not completed within the schedule date of completion, a penalty of 1/2% per week subject to maximum of 10% of the contract value will be deducted as L.D.
15. **L.D. FOR QUALITY OF WORK:** If the quality of item(s) is not satisfactory, NIT Silchar reserves the right to impose the LD up to 10% of the work order value.
16. The work will be done as per CPWD specifications.
17. Payment shall be made as per accepted rates for the satisfactory work done as per details given in item & its specification. No advance payment will be made by NIT Silchar.
18. The payment of final bill will be made only after obtaining certificate of satisfactory completion of the work. No claim will be entertained after signing the final bill.
19. All payment will be subject to deduction of taxes at source as per applicable rules.
20. Bidders are advised to study carefully the tender documents and the conditions before quoting their bid. All the pages of the tender document should be signed by the bidders as a token of acceptance.
21. No party shall be permitted to tender for work in NIT Silchar in which any of their near relatives is an employee connected with the award and execution of the contract. They shall also intimate the names of persons who are working with them in any capacity or subsequently employed by them and who are near relatives of any employee of the NIT Silchar. Any violation of this condition which comes to the Notice of the NIT Silchar after the contract is awarded will entitle the NIT Silchar to treat the contractors as having committed a breach of contract and to exercise all the rights and remedies available to the NIT Silchar on account thereof.
22. **EARNEST MONEY DEPOSIT ( EMD):** The EMD @ 5% of the total Bid Value in the form of Pay order or Demand Draft in favour of “*Director NIT Silchar*”, payable at State Bank of India, NIT Silchar Branch will only be acceptable. Tenders not accompanied with EMD/ EMD submitted in any forms other than PO & DD will

not be accepted. Earnest Money Deposit shall be returned shortly to all un-successful bidders after award of work. The EMD does not carry any interest. The tender not accompanied with EMD will be rejected. The Earnest Money is liable for forfeiture in the event of:

- a) The tenderer revokes his tender within the validity period or increase his earlier quoted rates
  - b) The tenderer does not commence the work within the period as per LOI/ Contract
23. The contractor shall not be entitled to any interest with respect to the EMD or any money which may be due to him from NIT Silchar to make progress or other payments.
24. **ARBITRATION / CONCILIATION:** In the event of any dispute arising between the parties hereafter referred as NIT Silchar and contractor in respect of or connected with this contract, General & Special terms & conditions of tender, then the decision of Director, NIT Silchar shall be final and binding on both the parties. However, any differences or doubt pertaining to meaning/ interpretation of any phrase word used in terms or in the schedule of services, their nature and manner of rendering of such services shall be the accepted matter and be referred to the Director NIT Silchar whose decision shall be the final and binding.
25. **RISK CLAUSE:** NIT Silchar reserves the right to terminate the contract due to any failure on the part of the Contractor in discharging his obligations under the contract or in the event of his becoming insolvent or going into liquidation. The decision of the NIT Silchar about the failure on the part of the Contractor shall be final and binding on the Contractor. In the event of any failure on the part of the Contractor, NIT Silchar shall have the right without any prejudice to get the work done through any other alternate agency at the risk and cost of Contractor. The additional cost including loss, if any incurred by NIT Silchar will be recovered from the Contractor.
26. **PROCEDURE FOR SUBMISSION OF SEALED TENDERS:** The bidders must submit their tenders in three separate sealed envelopes prominently super scribed as 'EMD Deposit', Part – A 'Techno- commercial bid" and Part-B 'Price Bid', the Tender No. & due date on each of the envelopes. These three separate envelopes shall together be kept in fourth envelop super scribed with name of work, NIT No. & due date. On the day of opening of the tender - Part – A (Techno-commercial Bid) will only be opened in presence of the Bidders who may like to be present. The price bid of only those bidders whose technical bids are found technically acceptable will be opened. The date of opening of price bid will be communicated over phone/ e-mail or by post separately to the technically qualified bidders. Bidders can attend the opening of Bids (Part A & B).

**CONTRACTOR'S OBLIGATION:**

1. The Contractor shall not sublet, transfer or assign the contract or any part thereof to any other person/company/organization without the prior written approval from NIT Silchar.

**SPECIAL CONDITIONS:**

1. Only "ARMORIZED" paver tiles i.e. having protective shield on top layer for smooth surface and rich colours, shall be used.
2. The contractor will have to make his own arrangement for transportation of materials at NIT Silchar.
3. In case of any damage of NIT Silchar's property due to the negligence of contractor's worker, the recovery will be done from the contractor.

Sd/-  
REGISTRAR  
NIT SILCHAR

**DECLARATION**

I / We hereby declare that no case is pending with the police/ court against the proprietor/ firm/ partner or the company (Agency). Also I /We have not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court.

**(Signature & seal of the contractor)**

Place:

Date:

**NO DEVIATION CERTIFICATE**

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of this tender and we do not have any deviation to this tender enquiry. We hereby undertake and confirm that we have understood the scope of work properly and shall be carried out as mentioned in this tender enquiry.

**(Signature & seal of the contractor)**

Place:

Date:

**TECHNICAL BID****ANNUAL TRUN OVER (IN INR)**

2015 – 16	2014 – 15	2013 – 14

**EXPERIENCE**

No. of Works	Value	Customer Name

**SIMILAR WORKS**

Work done	No. of Works	Value	Customer Name

PAN CARD NO.

:

SERVICE TAX NO.

:

**INCOME TAX RETURN**

2015 – 16	2014 – 15	2013 – 14

**EMD DETAILS**

CHEQUE / DD / PAY ORDER No.	Date	Amount

**WORK IN HAND AND VALUE (NAME OF THE CUSTOMER ALSO TO BE GIVEN)****Note: Copies of all documents to be attached****(Signature & seal of the contractor)**

Place:

Date:



**BIDDERS DETAILS****Name of the Contractor /Party/ Firm**

:

**Name of Authorized Representative**

:

**Phone Nos.**

:

**Mobile Nos.**

:

**Fax No.**

:

**E-Mail Address**

:

**Web Site Address ( If Any)**

:

**(Signature & seal of the contractor)**

Place:

Date:

**CHECK-LIST (TECHNICAL BID)****SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER**

S. No	Description of Requirement	Yes / No / NA	Page No.
1.	EMD @ 5% of the total Bid Value in the form of Pay order or Demand Draft in favour of “Director, NIT Silchar” in a separate envelope		
2.	Details of work experience, satisfactory work performance certificates		
3.	Copies of the audited Balance sheet and Profit & Loss account statement of last three financial years i.e. 2013-14, 2014-15 & 2015-16 duly certified by CA		
4.	Acknowledgement of I-T return of last three financial years i.e. 2013-14, 2014-15 & 2015-16		
5.	Copy of the PAN card.		
6.	Copy of Service Tax registration certificate		
7.	In case of Partnership, copy of registration with Registrar of Firms		
8.	In case of company certificate of incorporation		
9.	In case of Firm/Companies a copy of power of attorney		
10.	Declaration enclosed at Annexure – F1		
11.	No deviation certificate enclosed at Annexure – F2		
12.	Technical details as per Annexure-F3		
13.	Bidder’s detail as per Annexure- F4		
14.	All the pages of tender document have been signed		
15.	Sealed envelope of price bid submitted.		

**(Signature & seal of the contractor)**

Place:

Date:

## **PART B : PRICE BID**

<b>NAME OF THE WORK</b>	: Supplying of Concrete Paver Blocks at NIT Silchar
<b>TENDER NO.</b>	: NITS/PS-386/PAVEMENT_BLOCK/Estate/16

<b>S. No</b>	<b>Description of Item</b>	<b>Qty</b>	<b>Rate (INR)</b>	<b>Amount (INR)</b>
1.	Inter Locking concrete block pavement (ICBP) with cement concrete paver blocks as per IS 15658 – 2006 of thickness 60mm with M – 30 grade concrete	2,40,000.00		
<b>TOTAL AMOUNT</b>				
				(AMOUNT IN WORDS)

I/ we have gone through all the Special & General Conditions and the contractor's obligations enclosed with this tender document and agree to abide by these.

**Note:** In case of discrepancy in rates between figure & words the higher will be taken for evaluation of bid and lower value will be taken for award of work.

(Signature & seal of the contractor)

Place:

Date: